

**Chennai Unified Metropolitan Transport Authority [CUMTA]**  
(An Authority under Government of Tamil Nadu)

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**TERMS OF REFERENCE FOR TOWN PLANNER / URBAN PLANNER**

**I Introduction:**

- a) At present the management of traffic and transportation system in Chennai Metropolitan Area (CMA) is fragmented and several government agencies are involved in it. For optimum utilization of resources, a greater coordination and streamlining of activities among all the concerned agencies is essential. Therefore, Government of India (GoI) insisted to establish Unified Metropolitan Transport Authority (UMTA) under its National Urban Transport Policy (NUTP) 2006 that was revised in 2014. Consequently, the Chennai Unified Metropolitan Transport Authority (CUMTA) was established by the Government of Tamil Nadu (GoTN) through the CUMTA Act, 2010 and the Rules for CUMTA were notified during January 2019. The CUMTA Act was amended in the year 2020 and Hon'ble Chief Minister has been made as the Chairperson of the Authority. The 2nd Amendment to CUMTA Act was done in 2024 duly creating an Executive Committee under the chairmanship of Chief secretary to Government which reports to the Authority.
- b) The creation of CUMTA was a step towards integrated and sustainable urban mobility for Chennai. It is better placed to manage the existing institutional gaps and overlaps amongst various agencies in tackling urban transport issues through optimum utilization of resources. Its jurisdiction extends over the whole of the Chennai Metropolitan Planning Area (CMA).
- c) Currently, CUMTA is functioning under Housing and Urban Development Department with 'Special Officer' to execute the duties of Member-Secretary, CUMTA.
- d) The organizational structure and staffing requirements for maturity-wise strengthening of CUMTA have been laid out in the adopted Operations Manual of CUMTA.
- e) To fully operationalize CUMTA's functions in the urban mobility sector, experts/professionals, are required.





**II Name of the Post: Town Planner/Urban Planner**

**III Role:**

- a. To be responsible for all urban planning aspects related to integration of transport and land use planning.
- b. To assist the members of the Authority for all the activities related to urban planning & development strategies, integrated urban transport planning, undertake various functions and ensure efficiency and effectiveness in the implementation of the works of the Authority.
- c. To provide operational support on all matters related to planning for the overall development of the integrated land use and urban transport including preparation and finalization of Comprehensive Mobility Plan (CMP), preparation for the Third Master Plan for CMA and strategic urban and transport planning works.
- d. To support in development of guidelines, framework and strategies for Regional and Urban Development.
- e. To assist Authority in different policies of Government that will impinge on the Urban Development and Transportation.
- f. To lead and spearhead different studies pertaining to Urban Mobility in CMA.
- g. To ensure functional excellence in the fulfillment of tasks

**IV Key responsibilities:**

- a. Provide operational assistance in developing principles and policies for a sustainable integrated urban and urban transport system for the CMA.
- b. Guide the preparation, implementation and review of the CMP for CMA and support preparation for the Third Master Plan for CMA.
- c. Review all reports related to land-use planning and urban transport planning activities.
- d. Ensure the integration of urban transport planning with land-use planning and providing technical inputs in coordination meetings with stakeholder departments for effective implementation and integration of urban transport projects.
- e. Provide inputs in designing of roads to improve safety, Traffic Circulation & Junction Improvement studies and other highway alignment related works.





- f. Provide inputs in projects undertaken by CUMTA such as Parking Management Plans and Multi-modal Integration studies.
- g. To organize and attend CUMTA board meetings and implement action taken by the governing and executive board.
- h. Ensure adherence of any new urban transport project or initiative with the CMP & Master Plan of Chennai Metropolitan Development Authority (CMDA).
- i. Carry out such other functions and duties that are delegated to the position by the Member secretary/special Officer, CUMTA

**V Qualifications, Work experience:**

- a. Should be an Undergraduate in Civil Engineering from Reputed University and postgraduate in Urban Planning/Town Planning/Regional Planning.
- b. Should have at least 7 years of work experience in urban planning.
- c. Should have mandatory education/training and working knowledge in GIS and AutoCAD.
- d. Should have experience in development of mobility plans, master plans, (GIS based Master Plan is desirable) etc.

**VI Age Limit:**

Age as on closing date of advertisement is Not more than 45 years. For exceptionally deserving candidates, age is not a limiting factor.

**VII Desirable Competencies:**

The incumbent should demonstrate:

- a. Experience in Road and Infrastructure design and implementation is preferable
- b. Strong conceptual, analytical skills with clarity of thought process, problem-solving skills and ability to work under tight deadlines.
- c. Excellent organizational skills, Ability to work in a team.
- d. Strong communication skills with the ability to clearly and concisely convey necessary information, explain the reasoning and support conclusions using data and facts. Excellent skills in computer and report documentation.
- e. Candidacy by women meeting such qualifications is encouraged.
- f. Working knowledge of Tamil is essential.





**VIII Duty Headquarters:**

The duty headquarters of the Town Planner /Urban Planner will be in Chennai Unified Metropolitan Transport Authority, Chennai.

**IX Duration of Engagement:**

Engagement to the post will be on a contract basis for a period of two years, which is extendable based on the performance of the individual.

**IX Remuneration:**

Consolidated Monthly remuneration is in the range of **INR 1,15,000 to 1,75,000/-**. For exceptionally deserving candidates remuneration is not a limiting factor.

**X Reporting Arrangements:**

The Town Planner/Urban Planner will report to the Member Secretary/Special Officer, CUMTA.

Interested candidates may apply on or before **25<sup>th</sup> March 2025** through this google form link <https://forms.gle/8ehTtv79hEjRbdCy9>

